

APSACS Online Support Programme

Instructions for Parents

1. Introduction

There are moments in history where things are beyond human control. Problems and challenges are trials and tests which may bring along opportunities. The world has been hit by the Coronavirus (COVID – 19) pandemic. World Health Organization (WHO) has declared it as a global medical emergency. Closure of Army Public Schools and Colleges is a precautionary measure against the threat.

2. Facilitation by APSACS Secretariat

Working online from Home is a global concept and is practiced around the world so as to avoid any disconnect or disruption to routine, scheduled work. APSCAS Sectt has developed an '**Online Support Programme**' for its students. It is a carefully prepared Academic Assistance Package with directions and guidelines provided by APSACS Secretariat. **However, it does not; in any way replace regular school teaching. Once the schools reopen, recap of all concepts will be done by the teachers. Regular liaison between parents and schools will make this programme a success and bring about the intended academic outcomes. It will also break the barriers of technophobia and push the system towards Digital Literacy.**

3. Guidelines for Parents to use Online Support Programme:

Following important instructions are to be followed by the parents:

a. Utilization of APSACS Official Website:

In case of any unforeseen closure of schools, parents can access **APSACS official website** <http://www.apsacssectt.edu.pk/> for guidance and regular updates.

b. Utilization of APSACS Information System (AIS):

AIS was developed indigenously by APSACS in 2018. It is a free online support provided to all schools, parents and students. Online results were made available from 2016. APSACS Online Support Programme for schools closure has been prepared.

- i. Link for students to access **Student Portal** is (<https://student.apms.pk>). Students will be able to login to their account using their Form B Number which is already fed into the system.
- ii. Students will be able to **Access, Upload and Submit assignments** using their login.

- iii. Virtual Tutorials are prepared and available displaying how to access and use Student Portal of AIS. On each page, tap the “help” button for tutorial.
- iv. **Students will not be able to access AIS if:**
 - The school has not registered itself on AIS.
 - Student Form B Number has not been provided to the school.
- c. **In case a student cannot access AIS/ does not possess a laptop, computer, tab or an android/iphone, following instructions are to be followed:**
 - i. The parent can visit the school and obtain a document of weekly studies/assignments.
 - ii. Assignments will be dropped in the school weekly. Checked assignments and next weeks’ study plan will be picked up. The modalities (days, time, marking & feedback) will be worked out by schools.
 - iii. School staff and facilities will be available; parents may approach the school for guidance, support in person, on the phone, WhatsApp or e-mail.

4. Role of Parents:

- Parents must **guide, encourage & support** children in **developing independent skills & completing assignments on time**. They must also **supervise** and check that the assignments contain constructive feedback and follow-up by the teacher. **Follow-up** of all observations made by the teachers is the responsibility of the parents.
- Parents must prepare a study plan with the help and input of their child. **Students’ engagement** for academics must be a **maximum of 3 to 5 hours**. A regular **timeslot** may be decided **for research/supplementary reading, at a place which can be easily monitored** so as to **discretely supervise the child’s screen time**. It is essential that children **visit safe surfing sites**.